

Central Intelligence Agency



Washington, D.C. 20505

OCA FILE FED PERS  
REP Morella

OCA 87-3666

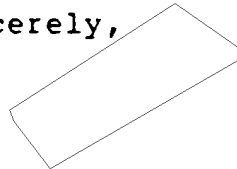
The Honorable Constance A. Morella  
House of Representatives  
Washington, D.C. 20515

Dear Mrs. Morella:

The Director has asked me to respond to your letter of  
10 August 1987.

Thank you for your invitation to participate in the  
Excalibur Award Program recognizing outstanding accomplish-  
ments by Federal employees. The Agency is an active supporter  
of this program and we will be submitting our candidates to  
your office prior to the deadline.

Sincerely,



David D. Gries  
Director of Congressional Affairs


Distribution:

Orig. - Addressee

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1 - JPG Chrono

HA/OCA:  dpt (21 Aug 87)

STAT

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OCA 87-3668  
21 August 1987

NOTE FOR:

Awards Branch/OP

FROM:

Office of Congressional Affairs

SUBJECT: Response to Congresswoman Morella (R., MD)  
Regarding Excalibur Award Program

Pursuant to our telephone conversation, attached you will find a copy of the letter we received from Congresswoman Morella concerning our nominations for the 1987 Excalibur Award program, which will be handled by your office.

We have sent an interim response to Mrs. Morella stating that our Agency will be submitting candidates prior to the deadline of 30 October.

If you have any questions, please call me on

Attachment

Distribution:

Orig - Addressee (w/att)

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HA/OCA: [ ] dpt (21 Aug 87)

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ER 87- 4102x

**OFFICE OF CONGRESSIONAL AFFAIRS**  
Routing Slip

	ACTION	INFO
1. D/OCA		X
2. DD/Legislation		X
3. DD/Senate Affairs		X
4. Ch/Senate Affairs		
5. DD/House Affairs	X	
6. Ch/House Affairs		
7. Admin Officer		
8. Executive Officer		
9. FOIA Officer		
10. Constituent Inquiries Officer		
11.		
12.		

*WF*  
*JPC*  
*LR*  
*MT*  
*JCW*

SUSPENSE

25 Sep 87  
Date

Action Officer:

Remarks:

*Completed 8/24/87*

S.J. 20 AUGUST 87  
Name/Date

**EXECUTIVE SECRETARIAT**  
**ROUTING SLIP**

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA	X(Advance Copy)			
14	D/PAO				
15	D/PERS		X		
16	D/Ex Staff				
17					
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19					
20					
21					
22					
		SUSPENSE _____ Date			

**Remarks**

D/OCA will prepare a response to the attached letter.



19 Aug '87

Date

**3637** (10-81)

**CONSTANCE A. MORELLA**

8TH DISTRICT, MARYLAND

COMMITTEES

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Executive Registry

87-4102X

WASHINGTON OFFICE

1024 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515  
(202) 225-5341

DISTRICT OFFICE

11141 GEORGIA AVENUE  
SUITE 302  
WHEATON, MD. 20902  
(301) 946-6801**Congress of the United States****House of Representatives****Washington, DC 20515**

August 10, 1987

The Honorable William Webster  
Director  
Central Intelligence Agency  
Headquarters  
Washington, D.C. 20505

Dear Mr. Director:

As Congresswoman for Maryland's 8th District and as a member of the Federal Government Task Force Committee, I am pleased to sponsor the 1987 Excalibur Award program recognizing outstanding accomplishments by federal civilian and military personnel.

My office is currently seeking nominations for the 1987 Awards. I ask for your help in identifying the individuals deserving of recognition by the Congress and the American people. Nominations should include the name, title, grade, organization, and location of the nominee; a brief description of the exceptional contribution; and the name and phone number of an individual within your agency to contact for further information. Nominations should be forwarded to: Congresswoman Constance A. Morella, 11141 Georgia Avenue, Suite 302, Wheaton, Maryland, 20902, Attn: Mary Jane Rawlins.

You and your agency play an important role in the selection of the Excalibur Awards which contribute so much to the greater appreciation of public service achievements. I need your support in communicating throughout your agency my interest in receiving nominations.

Excalibur Award winners will be selected by a special committee, the Chairman of which will be the Honorable Charles McC. Mathias. After the award winners are announced, your attendance will be requested at a ceremony in honor of their achievements.

If you have any questions, please call Mrs. Rawlins in my Wheaton office at 301-946-6801. I look forward to your participation in this very important program which will contribute to greater awareness and recognition of public service achievements. The deadline for receiving the 1987 nominations is Friday, October 30, 1987.

Sincerely,

*Constance A. Morella*  
Constance A. Morella  
Member of Congress

CAM:mjr/mcb

EXCALIBUR AWARD

FACT SHEET  
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Congresswoman Constance A. Morella, member of the Federal Government Service Task Force is sponsoring the 1987 Excalibur Award program. The purpose of the award is to recognize and honor outstanding contributions made by federal civilian and military personnel.

WHAT ARE ITS OBJECTIVES?

1. To encourage initiative and excellence in performance by government employees.
2. To publicize such achievements and enhance public appreciation of the merit and performance of government employees, helping to counter the negative image sometimes associated with government service.
3. To help attract talented persons to the federal service.

WHAT ARE THE CRITERIA FOR THE SELECTION OF NOMINEES?

On a yearly basis, candidates for the Excalibur Award are sought who exemplify:

1. Outstanding efforts or leadership in solving problems at local, national, or international levels.
2. Exceptional scientific, technical, or administrative achievements.
3. Superior service to the public, such as the improvement of efficiency including simplification of government regulations.
4. Ability to overcome obstacles to organizational objectives, such as making substantial savings in expenditures.
5. High personal integrity, moral character, and courage in dealing with difficult or sensitive problems.
6. Unusual degree of imagination and initiative involved in a specific achievement impacting on the agency and the public.

WHO IS ELIGIBLE AND HOW ARE NOMINATIONS MADE?

All federal career civilian and military employees are eligible. Normally, each award goes to one individual, but a small team of persons who have worked jointly on a project may also be considered.

Nominations are invited from heads and other officials of federal departments and agencies, from other organizations and from the general public.

(2)

Nominations summarizing the individual's achievement should not exceed one page in length. Interested persons should send nominations to:

Congresswoman Constance A. Morella  
11141 Georgia Avenue, Suite 302  
Wheaton, Maryland 20902  
Attn: Mary Jane Rawlins

The deadline for receiving nominations is Friday, October 30, 1987.

#### WHO WILL SELECT THE AWARD RECIPIENTS?

Final selections are made by an impartial committee appointed by Congresswoman Morella and chaired by the Honorable Charles McC. Mathias.

#### HOW IS THE AWARD GIVEN?

The award is granted in the form of a plaque and an honorary citation. It will be presented by Congresswoman Morella at a ceremony held at the U.S. Capitol in the presence of other members of Congress, officials of the executive branch, members of the Excalibur Award Selection Committee, and representatives of the news media.